

## **Minutes of Greenville Town Council Meeting April 9<sup>th</sup>, 2018**

President Greg Redden called the regular monthly meeting to order. Other Councilpersons present were Keith Johnson, David Gomes, and Darryl Kepley along with Clerk Jack Travillian. Also attending the meeting were Greenville Water Office Manager Amy Stone, Police Chief Justin Craig, Town Attorney Heather Peters and several concerned citizens. The meeting was opened with a prayer from Pastor Avery followed by the Pledge of Allegiance.

**Minutes:** The minutes for March 12<sup>th</sup> regular meeting was discussed. Motion was made by President Redden and seconded by Councilman Johnson to accept the amended minutes. Motion passed 4-0.

### **Law Enforcement Report:**

Chief Craig reported that moving of the Greenville Police station to Greenville Fire Station 1 on Harrison Street was almost complete.

### **Financial:**

Review/Approval Checks and Expenditures: Clerk Travillian presented the forms for the checks written from the utilities and the town. The checks were approved without comment. The monthly reconciling review for February 2018 was postponed until next month's meeting due to discrepancies.

### **Committee Reports:**

#### **Streets and Roads:**

Councilman Kepley presented a closed bid to excavate and gravel the alleyway across from East First Street to correct access, the bid was from Wright Construction. President Redden made a motion and Councilman Johnson seconded, to accept the bid and have the project start as soon as possible. Motion passed 4-0.

Councilman Johnson noted that Harrison Street is in need of either patching or repaving near the Greenville Park. Councilman Kepley will include this in the repairs that are part of the Greenville Pothole Blitz 2018 project.

### **Special Projects:**

President Redden read a report from Councilman Lemon about starting with Greenville Pothole Blitz 2018 which includes repairs to catch basin drain grates in Heritage Springs. Work was commissioned on several road issues throughout Greenville which will begin when asphalt becomes available to the street repair crew around mid-April. Councilman Lemon also reported he was in conversation with Floyd County Commissioners regarding making repairs to Arthur Coffman and Voyles Roads both of which need repaving.

Several catch basins drain grates in Heritage Springs Phase I have sunk down and are in need repair. Councilman Lemon reported it would cost an estimated \$400 for each storm

grate to complete the repairs. President Redden made a motion and Councilman Johnson seconded. Motion passed 4-0. The council noted that Phase II and III catch basins should be inspected thoroughly before the town takes control of the streets from the developer, to avoid any additional repairs along with those costs. Councilman Lemon reported that last week during the blacktop paving of Phase II and Phase III, HMB Professional Engineers were on site to observe the paving process, inspect the roads, and advice on the storm water drain grates. A complete report from HMB will be presented by Councilman Lemon at the next meeting.

**Town Sign Funding;**

From Councilman Lemon's report it was noted that he is going to purchase the digital rights and pay for the artwork. This will allow Greenville to use the design on the Town's website, on letterhead, and possible implement on new street signs in historic downtown. Donations for the sign are still being collected. Councilman Lemon plans to pursue the Quick Impact Placebased Grant through OCRA to help fund the welcome sign project.

**Town Attorney:**

Attorney Peters reported that she is in contact with Animal Control about the contract that was part of Article V of the Floyd County agreement, which should entitle town residents access to these services at no additional cost.

Attorney Peters is pursuing the right of first refusal for the property adjacent to the Heritage Springs Sewage Plant. She has contacted the concerned parties and will be following up with the court order if needed.

Attorney Peters will be making recommendations for updating the Greenville Water Utility Employees Handbook including some open or vague areas.

**Utility Business:**

Superintendent Schmitt has resigned effective April 4, 2018 for personal reasons. Due to this emergency situation President Redden has contacted Astbury Water Technology about suppling support until such time that a replacement can be hired. Council confirmed contract 4-0.

A customer on Pekin Road is requesting relief on an issue with the water pressure. There is a pump located at the lower end of Pekin road that has been turned off due to the pressure in the line being measured as sufficient at the upper end of Pekin Road. When turned on, the pump has historically cost an estimated \$300 a month for electricity. After review, the pump may be failing which resulted in the high electric cost. There is a replacement pump in the storage garage. Motion was made by Councilman Kepley and seconded by Councilman Johnson to install that pump at the site and see about having the old pump refurbished. Motion passed 4-0.

**Sewage Plant:**

New Internet connection has been installed to the main sewage plant and the security cameras are ready for installation.

**Additional Issues:**

The severance package for former Superintendent Schmitt along with compensation for vacation days and contributions toward insurance was previously approved by the council unanimously.

Deficiencies have been identified with issuance of Personal Protective Equipment (PPE). Adequate PPE may not have been available to each employee Councilman Gomes will review all PPE and document required water utility and wastewater treatment PPE in the Employee Handbook. This is part of the OSHA (Occupational Safety and Health Administration) requirements for compliance along with having appropriate training.

The job descriptions for Water Utility Technician and Water Utility Superintendent will be updated. The open Water Utility Superintendent position will be immediately posted with the following trade association websites: Alliance of Indiana Rural Water, Indiana American Water Works Association, Indiana Water Environment Association, Indiana Rural Water Association, and the Sothern Indiana Operators Association. Additional, the positions will be posted on Indeed.com.

All locks have been updated and some changed. The council will allow a current employee to be present at the job interviews, to help insure compatibility for staff members.

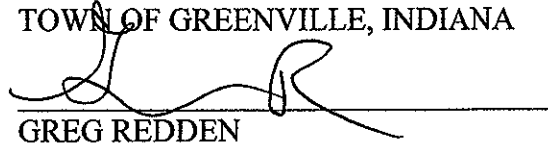
A GPS vehicle tracking device has been installed on the service truck. Installation of GPS vehicle tracking devices on all other water utility owned vehicles has been scheduled for next week.

A proposal to have decals added to all water owned vehicles was made by the board. The fixed decals will replace magnetic decals that currently are used and can be removed easily. Motion passed 4-0.

No further business coming before the Council, motion made by President Redden and seconded by Councilman Johnson to adjourn the meeting. Motion passed 4-0.

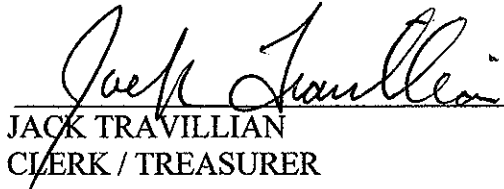
Next Monthly Meeting to be held at 7:00 P.M. at 9706 Clark Street, on May 14<sup>h</sup>, 2018.

PRESIDING OFFICER  
TOWN OF GREENVILLE, INDIANA



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GREG REDDEN



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JACK TRAVILLIAN  
CLERK / TREASURER